

**JOINT ORGANIZATIONAL MEETING
WATERS' EDGE METROPOLITAN DISTRICT NOS. 1-5**

February 6, 2019 at 2:00 p.m.
748 Whalers Way, Suite 210
Fort Collins, Colorado 80525

Joe Knopinski, Director	Term to May 2022
Mick Richardson, Director	Term to May 2022
John Gooch, Director	Term to May 2022
Vacant	Term to May 2020
Vacant	Term to May 2020

NOTICE OF JOINT ORGANIZATIONAL MEETING AND AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Public Comment - Members of the public may express their views to the Boards on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. Consider Adoption of Resolution Designating the Districts' 24-hour Posting Locations **(enclosure)**
 - b. Consider Adoption of Joint Public Records Request Policy **(enclosure)**
 - c. Consider Resolution Adopting the Colorado Special District Records Retention Schedule **(enclosure)**
 - d. Consider Approval of Notice to Electors - § 32-1-809, C.R.S. **(enclosure)**
 - e. Acknowledge Recording of Special District Public Disclosure Document as required by § 32-1-104.8, C.R.S. **(enclosure)**
 - f. Acknowledge Recording of Special District Public Disclosure for District No. 2 as required by the Service Plan **(enclosure)**
7. Insurance & Liability
 - a. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association **(enclosure)**
 - b. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services **(enclosure)**
 - c. Consider Approval of Workers Compensation Coverage *(if necessary)* **(enclosure)**
 - d. Authorize Filing of Exclusion of Uncompensated Public Officials form for 2019 Policy Period *(if necessary)* **(enclosure)**

- e. Consider Approval of Property and Liability Insurance Limits and Deductibles **(enclosure)**
8. Engagement of Consultants
- a. Consider Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services **(enclosure)**
 - b. Consider Approval of Independent Contractor Agreement with Schedio Group LLC for District Engineering Services **(enclosure)**
 - c. Discuss Engagement of District Accountant and District Manager
9. Legal Matters
- a. Discuss Developer Disclosure Requirements
 - b. Discuss and Consider Adoption of 2019 Joint Annual Administrative Resolution **(enclosure)**
 - c. Discuss and Consider Adoption of Resolution Changing Location of Meeting **(enclosure)**
- Regular Meetings: First Wednesday of every month, at 2:00 PM, and as otherwise determined by the Boards annually.
- Special Meetings: As deemed necessary by the Boards, at dates and times to be determined.
- Meeting Location: 5935 S. Zang Street, Suite 230
Littleton, Colorado 80127
- d. Discuss and Consider Adoption of Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the Districts **(enclosure)**
 - e. Consider Approval of Funding and Reimbursement Agreement (Operations and Maintenance) **(enclosure)**
 - f. Consider Approval of Infrastructure Acquisition and Reimbursement Agreement **(enclosure)**
10. Financial Matters
- a. Consider Approval of Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers **(enclosures)**
 - b. Public Hearing on 2019 Budget
 - i. Consider Approval of Resolution Adopting the 2019 Budget **(enclosure)**
 - c. Other Financial Matters
11. Other Business
- a. Next Meeting – March 6, 2019
 - b. Discuss Status of Development and Provision of Public Benefits **(enclosure)**
 - c. Discuss Configuration of Districts’ Boundaries and Inclusion Deadline **(enclosure)**
12. Adjourn